



EXHIBITOR FACTS

What Your Money Pays For

Your exhibitor fee pays for Expo expenses, which total well over \$100,000 and include facility rental, staffing, the PWA Breakfast and more. **THANK YOU** for supporting career education and your future workforce!

Make the Most of Your Exhibit

Draw students to your booth with fun activities, hands-on demonstrations, simple competitions, and products your company makes. Find more tips on our website: www.portlandworkforcealliance.org/expo

Expo Sponsorship Opportunities

Visit our website to learn about sponsoring the Expo! Get your company in front of students, earn more exposure in the community, establish yourself as an industry leader and support Oregon's career education.

How You Help PWA Make a Difference

PWA develops career-learning experiences for students, including career days, mock interviews, mentorship programs, internships and more. The Expo, our largest event, reaches thousands of students from Oregon and SW Washington.

Mock Interviews

PWA and PHRMA (Portland HR Management Association) professionals do hundreds of [mock interviews](#) with students at the Expo. Please contact us if your company would like to send a volunteer.

Green Event

The Expo is proud to be a green event. The Oregon Convention Center also emphasizes sustainability and recycling: www.oregoncc.org/Sustainability

EXHIBITOR REGISTRATION

Register online: www.portlandworkforcealliance.org/expo

Booth Fees (*Register before Nov. 30 for a \$50 discount!*)

- **Private Sector & Government** (non-education): \$650 until Nov. 30 / \$700 from Dec. 1 until date of Expo
- **For-Profit Education:** \$400 until Nov. 30 / \$450 from Dec. 1 until date of Expo
- **Education & Non-profit:** \$250 until Nov. 30 / \$300 from Dec. 1 until date of Expo

Booth Fee Includes: 10'x10' booth space + 8-ft draped table + 2 chairs

Electricity

This is a green event, so if you do not need electrical, mark "NO" when you register.

The Expo will pay for one (1) 5-amp outlet if ordered **prior to Feb. 1, 2019**.

After February 1, 2019, exhibitors are responsible for their own electrical costs.

Each additional 5-amp outlet will cost \$100. An exhibitor manual with order forms will be emailed in February.

School Support Donation

Some of the Expo's budget is used to help lower-income schools bring students to the Expo. Please consider making a \$300 donation to support school access. Register online on our Sponsorships page: portlandworkforcealliance.org/expo

Questions? Please contact Stephanie Kennedy at (503)626-8197 or skennedy@portlandworkforcealliance.org

Refund Policy: Cancellations received before February 1, 2019 will be refunded in full.

Cancellations after this date will be refunded at 50%. All cancellations must be in writing via email, mail, or fax.