



# Individual Student Registration

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- Registration form for individual students
- Funds request form

**Tuesday,  
March 14, 2017**

9:00 AM - 1:30 PM  
Oregon Convention Center  
Portland, Oregon

Visit our website for more resources such as:  
the current list of exhibitors, student prep videos,  
career sector spotlights, and more!

[www.portlandworkforcealliance.org/expo](http://www.portlandworkforcealliance.org/expo)



NORTHWEST  
**YOUTH  
CAREERS  
EXPO**

# Tuesday, March 14, 2017

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## What is the Expo?

The NW Youth Careers Expo is an opportunity for high school students (9th-12th grade) to explore careers in a wide variety of fields and to learn about the skills and education needed to succeed in the workplace. More information about the Careers Expo is located on the PWA Website: [www.portlandworkforcealliance.org/expo](http://www.portlandworkforcealliance.org/expo)

## Registration

If a student is attending the Expo, you will need to complete the attached registration form. Email to: Stephanie Kennedy, Event Manager, 503-626-8197; [skennedy@portlandworkforcealliance.org](mailto:skennedy@portlandworkforcealliance.org). **Registration is due by March 3, 2017.**

## Expo Schedule

Students should plan on attending the Expo for 1 ½ - 2 hours.

## Transportation/Substitute Teacher Funds

Students are responsible for own transportation.

## Special Accommodations

If a student needs special accommodations, please note this on the registration form. The Expo staff needs to know in advance if special accommodations are needed.

## Preparing Students for the Expo

You will receive an "early edition" 2017 NW Youth Careers Expo Teacher Packet with your registration confirmation. The packet will give more detail about the Expo, how to prepare your students and suggested activities, including visiting employers' **exhibitor booths** in different career areas, participating in **mock interviews** and attending a **workshop** in resume writing or interviewing essentials.

Dress code is business casual. Please no shorts, caps/hats, t-shirts with objectionable logos/graphics, or gum. Jeans are ok if clean and in good condition. If appropriate clothing is not worn, then students may not be able to participate in hands-on activities for safety reasons.





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### Directions for Student:

1. Complete the registration form below.
2. Email form by March 3, 2017 to: Stephanie Kennedy, [skennedy@portlandworkforcealliance.org](mailto:skennedy@portlandworkforcealliance.org)

### PLEASE PRINT CLEARLY

Special accommodations:	Grade: 9 _____ 10 _____ 11 _____ 12 _____
First name:	Last name:
School name:	School phone number:
School contact/teacher name:	School contact/teacher phone number:
School contact/teacher email:	
Parent/guardian name:	Parent/guardian phone number:
Parent/guardian email:	

A confirmation email will be sent within two weeks after receiving your registration.

If you do not receive a confirmation or have further questions, please contact Stephanie Kennedy, at [skennedy@portlandworkforcealliance.org](mailto:skennedy@portlandworkforcealliance.org) or 503.626.8197.