



Microsoft Career Day Wednesday, March 9, 2016 8:30am-3:00pm

Microsoft's Office in the Pearl

Open to students in grades
10-12. No tech experience
necessary.

Register at:



A day full of hands on activities,
creative presentations,
experiencing great products,
engaging with employees, and
interacting with experts in STEM.
Learn to code, create a sales pitch,
and have fun with technology!

Part of the Microsoft YouthSpark
Events:

www.microsoft.com/youthsparkhub

This event is a partnership between
the following organizations:



Overview & Procedure for Students

ELIGIBILITY

This event is available to sophomores, juniors, and seniors attending Tri-county schools. There are 24 total available slots, 6 per Tri-County region.

REGISTRATION

Students will register at www.hillsborochamberor.com/stw. The list of registered students for each school will be emailed to the school's career center, and students and parents will receive an email notification of registration status (registered or waitlisted) after registration has closed. **Please check your email.**

LOCATION

Microsoft – Pearl District Office
1414 NW Northrup St. Ste. 900
Portland, OR 97209

TRANSPORTATION

Students must obtain their own prompt transportation to and timely pick-up from the event. To plan your trip on Tri-Met, visit www.trimet.org.

CANCELLATION

If a situation occurs where the student is not able to participate, he/she is required to immediately notify their school contact or the Director of School to Career, Lisa Klingsporn at lisak@hillchamber.org or (503) 726-2154 (Please indicate which school you attend). Under no circumstances should the student or school contact attempt to find a last minute replacement. ***Students who are not pre-registered will not be allowed to participate.*** Students who are registered MUST ATTEND, if you do not show up you may not be eligible to attend other career events.

DRESS CODE AND CONDUCT

Dress appropriately! The dress code is business casual - slacks or nice jeans with no rips or sagging are acceptable, leggings must be covered by a long shirt or skirt. Please wear comfortable, closed-toed shoes and dress for the weather. **NOT ALLOWED:** shorts, caps/hats, t-shirts with objectionable logos/graphics, short skirts, or tops that show the midriff or cleavage. The use of cell phones during the event is not allowed and may result in the phone being confiscated for the duration of the event. Students are expected to fully participate in activities and show respect for the volunteers, STC staff and other students. Students will not be allowed to leave the event early.

REMINDERS

Bring the required permission form, completed and signed by your parent or guardian.
Plan to arrive at least 15 minutes early to check in.

SPECIAL INSTRUCTIONS FOR THIS EVENT

Each student is required to arrive with two copies of a completed resume for the mock interview portion of this career day. Dress appropriately for interviewing.

**** **Inclement Weather** **** The School to Career policy for inclement weather is to follow the decision of the school district in which the event is to be held. **Cancelled School** will result in the event being cancelled. **Late Arrival** will cancel morning events, but events beginning after 1:00 pm will still be held. **This event is located in the Portland School District.**